

ELLERYS - BOOKING FORM



Name _____

Address _____

Postcode: _____ Email: _____

Telephone (eves) _____ Mobile: _____

Please reserve Ellerys for _____ nights / week(s)

Arriving on _____ 20__ and departing _____ 20__

Number in party: _____ adults _____ children _____ dogs.

Names of ALL of party (where under age of 18, please show age):

_____ (____) _____ (____)

_____ (____) _____ (____)

_____ (____) _____ (____)

_____ (____) _____ (____)

If dogs are included in the party please give details of age and breed (maximum of two dogs allowed)

Rent for _____ nights / week(s) (after discount): £ _____

Supplement for dogs (£30 per dog): £ _____

Total rent due: £ _____

Deposit payable to confirm booking: £ _____

Outstanding Balance (payable 8 weeks prior to holiday): £ _____

I have read, understood and accept the Conditions of Booking.

I confirm that I am aged 18 years or over.

I enclose cheque for £ _____ payable to **ELLERYS**.

*If you are sending the **total** rent please do not forget to include a second security cheque (dated for the start of your holiday); if everything is in order at the end of your stay this cheque will be **destroyed**.*

Signed: _____ **Date** _____

If, after the booking has been confirmed, you wish to make changes to the members of your party please contact Sue Welch; it will not normally present a problem

All enquiries and correspondence should be addressed to:

Sue Welch, 6 Borough Road, Kingston upon Thames, Surrey, KT2 6BD

Tel: 08456 44 27 99

Email: sue@ellerys.net

Website: www.ellerys.net

TO MAKE A BOOKING:

1. Please telephone Sue Welch on 08456 44 27 99 or email her at sue@ellerys.net to confirm that Ellerys is available for the dates you require.
2. A provisional booking may be made; if both the deposit **AND** booking form are not received within **7 days** the provisional booking will be cancelled.
3. Please complete this booking form and return it to Sue with the 25% deposit. If your holiday is due to start within 8 weeks of the booking the **full** amount should be sent with the booking form.
4. If the rent is paid in **FULL** at the time of booking, **and at least 6 calendar months in advance of the commencement of your holiday**, you may deduct 2.5% from the total rent. (Once a booking is made by payment of a deposit then this offer is no longer available.)
5. **Cheques must be made payable to 'ELLERYS'**. (N.B. cheques should NOT be made payable to Sue Welch. Any bookings from outside the UK must be paid by either a cheque drawn from a UK bank or by sterling draft.
6. Upon receipt of the deposit and booking form, confirmation of the booking will be sent to you together with further information about your stay at Ellerys and Padstow. **Please note that both the deposit AND booking form must be received before your reservation can be confirmed.**
7. The balance of your rent must be received no later than **8 weeks** before your holiday starts. If the balance of the rent is not paid in full by the due date the booking will be cancelled. The onus is on you to pay the balance of the rent.
8. A separate security cheque of £100 (dated for the start of your holiday) should be sent with your **final** payment. If your booking includes a dog(s), a further £40 must be added to the security cheque (i.e. £140). The cottage will be checked both before and immediately after your stay and, if all is in order, the security cheque will be **DESTROYED**.
9. The pack confirming your booking will include an Information Form asking for details of your individual requirements for your stay at Ellerys; this form should be returned with the balance of your rent.
10. Keys to Ellerys will be issued one week prior to the start of your holiday.

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